

Outline for a Proposal to the CRRS Essays and Studies Series (2021)

A book proposal to the Series should include the following:

1. a **covering letter** proposing the book to the Series
2. an **abstract** or summary of the book (1 page)
3. a **description** of the book (4-5 pp. maximum, even less if possible)
4. the **table of contents** of the book
5. **information on** how many diagrams, charts, and illustrations there are and if they are in colour or black and white
6. **market**: who would buy the book? Can this book be used as a course adoption book?
7. **financial support**: do you have (or have access to) a publication grant? Publication grants are not a requirement for acceptance, but they do help defray costs and thus speed up the process and allow for greater publication possibilities.
8. **schedule**: when do you expect to submit the typescript? How much further work is required on your part before the complete typescript is ready?
9. Author's (or editor's) **brief curriculum vitae** (1-2 pp.)
10. **sample section(s) from the book**: the introduction and/or a sample chapter from the book (up to 10-15 pp.) or the complete book (if it's ready).

Send your materials either attached to an email to the series editor (Konrad Eisenbichler) or, if they are too heavy for an email attachment, you can send them through DropBox to: konrad.eisenbichler@utoronto.ca

If you are sending the entire book, do make it adhere to the House Style (see the separate file for advice on this).

If you have any question, do not hesitate to write to the series editor, Prof. Konrad Eisenbichler, at: konrad.eisenbichler@utoronto.ca